



Internal Course Transfer Request Form

Date _____

Name _____ Major _____

Email _____ Mobile No. _____

Please submit the form along with required document (checked by staff only)

☐ Transcript from previous program

☐ Course syllabi for all requested courses

DETAILS OF THE COURSES

Transfer from: Term _____ / _____ Program ☐ Thai Program ☐ M Credit ☐ Inter Program Student ID _____			Transfer to: Term _____ / _____ Program ☐ Thai Program ☐ M Credit ☐ Inter Program Student ID _____			
Course Code	Course Title	Credit	Course Code	Course Title	Credit	Approval & Signature
MGMG____			MGMG____			☐ Approve ☐ Not Approve Instructor (_____)
MGMG____			MGMG____			☐ Approve ☐ Not Approve Instructor (_____)
MGMG____			MGMG____			☐ Approve ☐ Not Approve Instructor (_____)
MGMG____			MGMG____			☐ Approve ☐ Not Approve Instructor (_____)
MGMG____			MGMG____			☐ Approve ☐ Not Approve Instructor (_____)
MGMG____			MGMG____			☐ Approve ☐ Not Approve Instructor (_____)

- Condition:
1. Student can only transfer the course(s) with a grade of B or higher, and the previous course(s) from must have at least 80% similarities with the new course(s).
 2. Student need to submit this form with the unofficial transcript from the previous program as well as the syllabi from all courses pending for the transfer.
 3. The approval from the Deputy Dean for Academic Affairs is considered final.

Student Signature _____

Educator _____	Program Chair _____	Deputy Dean for Academic Affairs _____	Head of Academic Affairs ☐ Transferred according to approval _____
Date _____	Date _____	Date _____	Date _____